Anticipated Call for Proposals – Checklist

Please ensure that your application package includes the following:

- ☐ Application (Required)
- ☐ Sustainability Report when applying for Capital Projects (Required)
- ☐ Articles of Incorporation documents (Required)
- ☐ List of Board of Directors and authorized signatories (Required)
- ☐ A copy of your most recent Audit (Required)
- ☐ Letter to Management from Auditors (Required)
- ☐ Organizational Budget for 2026-2027
- ☐ Documents confirming other funders for cash or in-kind support (Required)
- ☐ Supporting documentation proving community needs (reports, studies, statistics, etc)(Optional)

If you have not included any of the previously listed documents, please provide a reason why:

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